MiSEA Secretary's Report

Board Meeting
July 21, 2016
Lansing MI

The meeting was called to order by President Gary Skop at approximately 10:00 AM.

Attendance: Gary Skop, Faye Ball, Beth Keppel (by phone), Tom Johnson, Erwin Waldman, Lynette Sayler, Robert Blehm, Gerry Voss, and Dan Bosler (guest).

Absent: JC Cox, John Cargill, Deirdre Stokes and George Vannilam

Secretary's Report

The minutes of June 9, 2016 was presented for approval. The minutes were corrected to correct the spelling of Dan Bosler's last name, and to remove extraneous materials from the attached financial report. Moved by Erwin Waldman to approve the minutes as corrected, seconded by Lynette Sayler. Motion carried.

Treasurer's Report

As of June 30, 2016, the balance in the bank account was 16,562.62. There were 23 new members during fiscal year 2015-2016. Moved by Robert Blehm to accept the report, seconded by Erwin Waldman. Motion carried. A copy of the report is attached and incorporated into these minutes.

Committee Reports

Beth Keppel presented a report on educational events. A copy of the report is attached and incorporated into these minutes.

Gerry Voss presented a copy of the MiSEA membership certificate that was previously presented to members. It was decided to start issuing these certificates again. Gary Skop will work toward producing the certificates.

Tom Johnson reported on the upcoming positions to be voted into office at the August Annual Conference. The expiring positions are President, Vice President, Treasurer, and Director positions currently held by JC Cox, Erwin Waldman and George Vannilam.

President Gary Skop, Vice President Faye Ball, and Treasurer Beth Keppel indicated they would like to continue in their positions. Erwin Waldman and George Vannilam have indicated that would like to continue in the positions. JC Cox said that he is term limited, is building a home, and wants to take a break from the Board.

The Committee had Mary Medonis send an announcement to all members about the openings on 7/6/16. We asked all board members, and other members, to send contact information about anyone they thought might be interested in one of the positions to the Nominating Committee. We sent individual emails to 13 persons that were generated from these searches, and to persons who had attended our meetings in the past. Everyone was to notify us by 7/20/16 of interest. Five people expressed an interest, and requested information, about the duties and time commitments of being a Director. We send these 5 people a list of the "Directors Responsibilities and Duties" and a list of the benefits of being a Director. We also told them that on average we spent about 5 hours a month on board activities.

We had 2 candidates state they would like to fill one of the Director positions: Dan Bosler and Courtney Kosnik. In addition, Bob Jacob indicated he would be willing to serve, if there were not sufficient, suitable candidates for the openings.

Dan Bosler attended our last 2 meetings and participates in the proceedings. He was recently appointed as Chair of the Public Awareness Committee. He is also the person that got Gov. Synder to sign the EA Day Proclamation. Courtney Kosnik has been active in the NAEA, is an instructor for the NTPI program of NAEA, a participant in FLY-IN day, and is an author of part of a taxation book. Bob Jacob is a former Director and past President of MiSEA.

The Committee will complete the nominating process so as to be able to send the list of nominees to all members prior to 30 days before the August 29th meeting.

Tom Johnson reported on efforts to get sponsor for our events. The Committee contacted Drake Software, Naab Consulting, Thomson Reuters, TASC, Cygnet Financial, and Lon Goforth about being sponsors of the August meeting. TASC indicated they would be a sponsor. The other organizations have either not responded, or indicated they would have the appropriate person contact the Committee about the sponsorship. There were discussions about other potential sponsors, and developing a sponsorship form to put in the dropbox. The Committee will follow up on these items.

Old Business

Ideas for items to present at the Troy and Grand Rapids dinner meetings were solicited.

Gerry Voss reported on activities to develop EA classes. Discussions centered around MiSEA members doing the classes using the materials from companies like Gleim or Fast Forward, or going through area colleges, like Walsh College. Our cost, and the fees we would charge, for the three parts were discussed. Our cost would range from 135 to 220. Suggested fees we would charge range from 330 to 600. The college cost is unknown at this point. These classes are envisioned to be in conjunction with the NAEA "Educating America" efforts. Work on this activity will continue.

Goals & Objectives

Gary Skop discussed the mission, goals and objectives packet he distributed at the June 2016 meeting. He asked Lynette Sayler to spearhead the assembling of member responses.

Good for the Order

Gary Skop met with Lisa Martin of the IRS to review several issues. They reviewed the Work Together event in June that we are co-sponsors of, the availability of IRS speakers, and various promotional activities that would benefits our organization and members.

Beth Keppel expressed the need to have a 'Committees Report' package available at the annual meeting. The package needs to be available by August 15th, and should be placed in the dropbox.

Erwin Waldman moved to have MiSEA pick up the cost of lunch provided to attendees at the meeting, seconded by Gerry Voss. Motion carried.

Faye Ball moved to adjourn the meeting, seconded by Robert Blehm. Motion carried. Having no other business, the meeting was adjourned at approximately 11:55 AM.

Respectively Submitted

Tom Johnson, EA, ABA, NTPI Fellow
Secretary